



PROCYON WILDLIFE

WORKING TO PRESERVE ONTARIO WILDLIFE IN THEIR NATURAL HABITAT



Hello, my name is
Debra Spilar

How Does Procyon Recruit Volunteers

Email,
Facebook
&
Instagram



VOLUNTEERS NEEDED!

We are looking for animal care volunteers to care for our wildlife at Procyon Wildlife Centre!



Animal Care is very rewarding, but it requires hard work and commitment. Orphaned and injured animals in care at the Centre can only survive based on your dedication.

If you believe that you can commit to the following criteria, please call 905-729-0033 or email us at info@procyonwildlife.com.



SCAN TO APPLY

- ☒ \$100.00 fee for new volunteers which includes in person training, a tee-shirt and online manual and training videos. After successfully completing the season as a volunteer, you will receive a \$50.00 refund or a tax receipt (upon request).
- ☒ One shift a week on the same day and shift.
- ☒ Minimum of five hours per week.
- ☒ Duties include animal care and feeding, laundry and dishes.

HELP is in YOUR Hands! It's in ALL Our Hands!

* Procyon Wildlife is located in Beeton, Ontario and is a registered charity dedicated to rescuing and rehabilitating orphaned and injured wildlife and releasing them back to their natural habitat - the wild!

Procyon Wildlife 6441 7th Line, Beeton, Ontario L0G 1A0

Distribute Posters



Procyon Wildlife (pronounced pro-see-on) in Beeton, Ontario is a registered charity dedicated to rescuing and rehabilitating orphaned and injured wildlife and releasing them back to their natural habitat—the wild!

Please join us and find out how you can help!

**6441 7th Line, Beeton, Ontario L0G 1A0
www.procyonwildlife.com 905-729-0033**

VOLUNTEERS WANTED



**We are looking for volunteers in Animal Care,
Fundraising, and Site Improvement.**

info@procyonwildlife.com
905-729-0033

info@procyonwildlife.com
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VOLUNTEERS NEEDED!



Want to volunteer with us but missed Orientation Day?
Another is scheduled for March 18th at 1:00 p.m.

We need animal care volunteers to care for our wildlife
babies for our morning (6 am to 11 am)
and evening shifts (6 p.m. to 11 p.m.).

SCAN TO APPLY



If you can commit to a few hours per week, please email us at
info@procyonwildlife.com. Volunteering is hard work and it
requires dedication, but it is very rewarding.

HELP IS IN YOUR HANDS... IT'S IN ALL OUR HANDS!



Procyon Wildlife Rehabilitation & Education Centre is a Registered Charity*
dedicated to rescue, rehabilitate and safely release orphaned and injured wildlife.

* Reg Charity # 818086621RR0001

Contact Media



Advertise in local papers



Email Blast of Calendar date



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NATIONAL VOLUNTEER WEEK*

APRIL 15TH-21ST, 2018

WITHOUT OUR VOLUNTEERS, WE WOULD NOT BE ABLE TO HELP WILDLIFE IN NEED, WHO THROUGH NO FAULT OF THEIR OWN, HAVE BECOME ORPHANED OR INJURED.

THIS WEEK, PROCYON WILDLIFE CELEBRATES ALL OUR CURRENT AND PREVIOUS VOLUNTEERS. THANK YOU SO MUCH.

FIND OUT HOW YOU CAN MAKE A DIFFERENCE. CONTACT US TODAY AT 905-729-0033 OR [INFO@PROCYONWILDLIFE.COM](mailto:info@procyonwildlife.com)

HELP IS IN YOUR HANDS.

*National Volunteer Week April 15-21, 2018 is focused on celebrating the value of volunteering in all in its forms.

Volunteer Recruiting Companies



Red Leaf is Education in Canada. We have been working throughout the country for over 30 years, providing a whole range of educational programs for international students. We organise numerous programs where students can immerse themselves in Canadian school and family life or even attend summer camps. We have many different programs available, designed to suit the needs and likes of each student.



International students



WILDLIFE REHAB
ONTARIO

This great volunteer project is located in beautiful and lake filled Ontario not far from Canada's famous great lakes. You will have the opportunity to help, rescue and rehabilitate orphaned and injured animals!

Government Help Programs

CANADA SUMMER JOBS

Get money
to hire a student
for summer
2018

Application period
for employers
open from
December 19 -
February 2, 2018

Canada

Colleges/Universities for Internships

Mail letters to campus's in January
promoting intern program



PROCYON WILDLIFE
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Attn: Department Head

We are looking for students to fill our INTERN PROGRAM at Procyon Wildlife. If you could copy and post the attached documents for your students to see on your bulletin boards and classrooms, so they are made aware, that would be great.

Procyon internship is an ideal opportunity for students who need the experience in order to pursue a career with animals, biology, medical, veterinarian, environmental or wildlife.

Voluntary (unpaid) internships are available at Procyon Wildlife Rehabilitation and Education Centre, a non-profit agency with a mandate to rehabilitate and release. Interns work on a team with experienced volunteers, our Animal Care Coordinator, and our Animal Care Technician.

Procyon interns care for all native species wildlife in Ontario such as deer, raccoons, opossums, fox, coyotes, porcupines, rabbits, squirrels, bats, and skunks that are either brought to us as newborn orphans or that need medical care due to sickness or injury. Through both training seminars and day-to-day work, they will learn how to do physical assessments on newly admitted wildlife, identify illnesses, diseases and injuries, provide fluid therapy, prepare and administer medications, tube and syringe feed infants, provide wound treatment, how to safely handle all species, learn diet and feeding schedules, release animals back to the wild, and keep thorough records on each animal.

Internships programs are a minimum of 2 months long. The work week is 40 hours, with the option of spreading that time over 4 or 5 days. Most shifts vary from mornings, afternoons or evening and can be any day of the week or weekends. The earliest shifts start at 6am.

Applicants must be at least 18 years old. A Tetanus vaccine is required and a Rabies vaccine is recommended, though optional. Procyon does provide basic on-site accommodation if needed, with laundry facilities and internet connection.

In order that all volunteers work in a safe environment, we have protocols in place such as providing staff with protective equipment, limiting the number of people in specific areas, and restricting the rehab to staff only.

For more information about our facility and the Internship program please go to our website at www.procyonwildlife.com. To apply for an intern position, fill out the online application on our site.

Sincerely

Debra Spilar

Debra Spilar, Director/Custodian

PROCYON WILDLIFE

(C) 416-550-9722

High Schools



Community Hours

All secondary students are required to complete 40 hours of volunteer community involvement in order to receive their secondary school diploma. Send information package to schools.



Events & Fairs



Furry Friends
5km walk
Booth



Barrie Home Show



Volunteer & Education
Booth, Job fairs

GOODLIFE

Home & Lifestyle Show

MBM SHOWS 26TH ANNUAL FALL SHOW

Barrie Molson Centre
THIS WEEKEND!

**FREE
ADMISSION**

**NEW!
Craft &
Artisan Alley**

Informative and innovative!

Learn what the best businesses in home, garden, recreation
and lifestyle have to offer!

Support the Barrie Food Bank by bringing
non-perishable food donations to the show!



Presented by:



Sponsored by:



For more information visit: mbmshows.com



Approach Community Groups

Girl  Guides





Hotline

Animal Care

Drivers

Grant Writing

Administration

Fundraising

Handyman

Phone Volunteers



Interested in Helping Wildlife in Need?
Procyon Wildlife Centre Needs YOU!

We are looking for people that would be interested in
answering our hotline phones from home!

We will provide the training and the hours are:



Monday: 8:00am-2:00pm or 2:00pm-8:00pm
Tuesday: 8:00am-2:00pm or 2:00pm-8:00pm
Wednesday: 8:00am-2:00pm or 2:00pm-8:00pm
Thursday: 8:00am-2:00pm or 2:00pm-8:00pm
Friday : 8:00am-2:00pm or 2:00pm-8:00pm
Saturday: 8:00am-2:00pm or 2:00pm-8:00pm
Sunday: 8:00am-2:00pm or 2:00pm-8:00pm

If you have a few extra hours per day and would like to help,
please contact info@procyonwildlife.com



Handyman Volunteer



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As we approach the new season, we need to do some repairs and renovations to Procyon Wildlife Centre to make it even more volunteer and animal friendly.

We are hoping to start this work right away so that the nurseries will be ready to roll by the end of March.

If you, or anyone you know, would like to help with the renovations, please contact Linda at volunteering.procyon@yahoo.ca so arrangements can be made.

We look forward to hearing from you!

Sincerely,

Procyon Wildlife
HELP is in YOUR Hands!



Our Mission: Procyon Wildlife is dedicated to working with our communities in an effort to help wild animals in need of care. Our goals are to rescue, rehabilitate and safely release these animals, and to promote public appreciation for wildlife preservation.

Orientation day at centre



NEW PROCYON VOLUNTEER ORIENTATION DAY

March 4, 2023

Two Time Slots: 9:00am to 12:00pm *or* 1:00pm to 4pm

VOLUNTEERS NEEDED!



6441 7th Line Beeton, ON, L0G 1A0

Space is limited so call and reserve your spot at **905-729-0033**
or email info@procyonwildlife.com

To apply to be a volunteer, visit Procyon* Wildlife:
<https://www.procyonwildlife.com/new-volunteer-application/>
or scan the QR CODE.



QR Code

* Procyon Wildlife (pronounced pro-see-on) in Beeton, Ontario is a registered charity dedicated to rescuing and rehabilitating orphaned and injured wildlife and releasing them back to their natural habitat - the wild!

Website and platform

- Word press platform is used for website using the .org not .ca
- Not free but very flexible for our needs
- Buy Plug-ins for the platform - WPforms Pro
- Cheaper for non-profit, $\frac{1}{2}$ price - \$99 us./year
- Create your own forms for your website

How volunteers apply

1. Go to our website. Click on the link to the New Volunteer Application form. We use WpForms.
2. Fill out registration application form.
3. The final option takes you to PayPal where you can either pay using PayPal if you have a PayPal account, or you can pay using debit or credit card using PayPal's service or etransfer funds.
4. Some volunteers do not pay at time of completing the form. If that's the case, then we send them an invoice using WooCommerce plug-in and an email requesting to finish the registration process and pay the volunteer fee.
5. We keep track of who has paid, and all the steps involved on an excel spreadsheet.
6. Two of our staff receive the online application for review.
7. One staff member contacts the volunteer for scheduling a volunteer shift.
8. Another staff member confirms payment has been made. If payment has been made, then we send them an welcome email, inviting them to register for our just4volunteers website.
9. Once they have registered, we manually approve access to the website.
10. From there they study the training resources and videos
11. A mandatory online test is given after reviewing training material.
12. Attend to in-house training & receive colored shirt
13. Upon completion of obligation will receive ½ of payment returned or a tax receipt upon request

	Name	Registered on website	Completed online test	Attended March 4 or March 18 Orientation Day.	Attended Training Date, March 22, 23, 24, 25, 26				
1									
2	LEGEND: Red denotes special st.								
3	PAID:								
4	Acorn, Haley	yes			03-22 noted as Haley Auru - but probably Acorn?				
5	Alkema, Ruth	yes	yes	4-Mar	25-Mar				
6	Amaral, Megan	yes	Yes						
7	Barclay, Maureen	yes		4-Mar	26-Mar				
8	Bryant, David	yes		4-Mar	25-Mar				
9	Carruthers, John			Can't make it Orientation day, but will be volunteering					
10	Chadwick, Jo-Anne	Yes		4-Mar	22-Mar				
11	Chilvers, Sandy	Yes		4-Mar	24-Mar				
12	Cicci, Elise	Yes	Yes	4-Mar	26-Mar				
13	Dorosh, Natosha	Yes	Yes	4-Mar	25-Mar				
14	Dorosh, Nicola	Yes	Yes	4-Mar	25-Mar				
15	Downey, Anne	Yes	Yes	4-Mar	25-Mar				
16	Duff, Niekia	Yes	Yes	4-Mar	22-Mar				

Welcome Procyon Volunteers!

This is a private website dedicated to our current (new and returning) Procyon Wildlife volunteers.

If you would like to become a volunteer, you must first complete our [New Volunteer Application Form](#) before registering on this website.

Even if you are a returning volunteer, each year the MNRF requires you to complete our [Returning Volunteer Application Form](#).

If you have any questions, please contact us at info@procyonwildlife.com

We will be glad to hear from you!

Thank you for being a Procyon Wildlife volunteer. The work can be hard, messy and at times heart breaking when we cannot save a young orphaned or injured wild animal.

The satisfaction of knowing you made a difference when you see that young life released back to the wilds is one of the most rewarding feelings you will ever experience.

Once logged in, you will be able to:

- access our Training Manual (mandatory reading);
- view our Training Videos (mandatory viewing);
- take our mandatory [Procyon Volunteer Online Training Test](#)
- view bulletins from our Directors;
- communicate with each other;
- place comments on the forum
- view our online calendar for scheduling;
- nominate a volunteer for Volunteer Spotlight;
- submit suggestions to our team of Directors.

New volunteer application

We are located at 6441 7th Line, Beeton, Ontario, L0G 1A0. Before applying please note that we are located halfway between Toronto and Barrie. You will need transportation to and from the centre and we recommend that if you are from out of town, that the driving time and distance is reasonable for you.

Step 1 of 2

Name *

First

Last

Address *

Address Line 1

City

Postal Code

Phone *

Ontario

State / Province / Region

Afghanistan

Country

Email *

Email

Confirm Email

Our Baby Season begins officially on April 1st. Please indicate the date you can commence volunteering. *

Please confirm if you are 18 years of age or older *

Yes



Are you currently going to school? *

Yes



School Internship (indicate yes or no) *

☐ Yes

☐ No

Emergency Contact *

First

Last

Phone *

Family Doctor *

First

Last

Phone *

Do you have any allergies? Check all that apply *

☐ None

☐ Nuts

☐ Animals

☐ Plants

☐ Other

If other, please explain

Vaccinations: Please indicate which vaccinations you have received. *

- ☐ Rabies
- ☐ Tetanus (within the last 10 years)
- ☐ Tetanus (over 10 years ago)

(Vaccinations are not mandatory; however you may be restricted from working with rabies vector species).

Which of the following positions are you interested in? (Minimum commitment varies with position) *

- ☐ Animal Care
- ☐ Grocery
- ☐ Hotline Phones
- ☐ Administration
- ☐ Fundraising
- ☐ Construction
- ☐ Driver
- ☐ Janitor / Laundry
- ☐ Grant Writing
- ☐ Ground Maintenance
- ☐ Website Administration

What animal care experience or interaction with animals have you had in the past? *

Please indicate day(s) of week you would like to volunteer *

- ☐ Sunday
- ☐ Monday
- ☐ Tuesday
- ☐ Wednesday
- ☐ Thursday
- ☐ Friday
- ☐ Saturday

What shift(s) do you want to sign up for? *

- ☐ 6am - 11am
- ☐ 6pm - 11pm
- ☐ Not applicable if applying for position other than animal care

Education/work/volunteer experience that pertains to the position you are interested in: *

How did you hear about us and why are you interested in volunteering at Procyon Wildlife? *

Please fill out this field.

Next

BY SUBMITTING THIS FORM, I HEREBY STATE THAT UPON MY ACCEPTANCE AS A VOLUNTEER AT PROCYON WILDLIFE, I FULLY UNDERSTAND AND DO AGREE TO THE FOLLOWING:

Regarding Animal Care Volunteering Orphans are fragile and require frequent feedings over a 24 hour period. It is imperative that every volunteer attend the Training Sessions and read the Manual on Caring for Wildlife. Volunteers at Procyon must be committed to the shift that they have signed up to cover for a minimum of 3mths. If volunteers do not show up when expected, the burden of feeding falls on the shoulders of the other volunteers which means the 24 hour feeding schedule will be put in jeopardy. If you cannot cover your shift, it is your responsibility to find a replacement. You will be given Volunteers' emails and phone numbers to contact for coverage of a shift where you will be absent. Shifts run approximately 5 hours, sometimes more, sometimes less; however after the babies have been fed, there is still much to do including, and not limited to, sweeping and mopping floors, laundry, washing baby bottles, dishes and utensils, etc. Please remember that this facility is a hospital and must be kept sterile and clean at all times.

I understand there is a \$100.00 fee which covers the costs of a T-shirt, on-line training manual & animal care training (for first time ANIMAL CARE Volunteers) *

- ☐ Yes - I am applying for an ANIMAL CARE VOLUNTEER POSITION.
- ☐ No - I am applying for a volunteer position other than animal care.

I must view the online training videos, read the training manual and complete an online or in person Volunteers Training Test (for animal care positions) *

- ☐ Yes
- ☐ No - I am applying for a volunteer position other than animal care.

I understand that whereas my volunteer work may involve contact with wild and/or domestic/exotic animals, there is a risk that I may be scratched, bitten, or may come into contact with a diseased animal. *

- ☐ Yes

I agree and acknowledge that I will report any bite or scratch, no matter how minor, to the supervisor, volunteer coordinator or a Director immediately. *

- ☐ Yes

I hereby verify and do state that I have never been convicted of cruelty to animals or investigated for any incidents related to cruelty to animals. *

- ☐ Yes

In consideration for the opportunity to perform any unpaid volunteer work for Procyon Wildlife, I agree to fully release Procyon Wildlife and its officers, employees or agents from any and all liability for any damage or injury, whether arising from this contact or a breach thereof or from any act of negligence or gross negligence by Procyon Wildlife, its officers, employees or agents. *

- ☐ Yes

I understand that all Procyon Wildlife information given to me and all information that I may be privy to in the course of my volunteer work is of a confidential nature and protected by privacy legislation (PIPEDA). I agree not to disclose to any individual or group, any information regarding any persons, other volunteers, members of the public, procedures, policies or activities of Procyon Wildlife that may be made known to me during the course of my volunteering. *

- ☐ Yes

I understand that it is my responsibility to acknowledge and respect all rules, regulations, practices, procedures and policies in the same manner as a volunteer of Procyon Wildlife would be required to do. *

- ☐ Yes

I recognize that as a volunteer it is my responsibility to ensure that appropriate education and training has been supplied to me before I commence my duties in any department. *

- ☐ Yes

I will take any ideas, constructive comments, suggestions, questions or issues directly to my supervisor, volunteer coordinator or a Director and document them in writing. *

- ☐ Yes

will take any ideas, constructive comments, suggestions, questions or issues directly to my supervisor, volunteer coordinator or a Director and document them in writing. *

☐ Yes

If communication problems develop between employees, other volunteers and myself, as a volunteer, I will do my best to work out the issues myself, and if this is not successful, I will report the problem, along with my efforts to find a solution, to a supervisor. *

☐ Yes

I understand that when I am performing duties for Procyon Wildlife, I may not bring friends or family members with me or invite them to the centre without permission. *

☐ Yes

I understand that under no circumstances am I to remove wild animal(s) under care from the Procyon Wildlife premises. *

☐ Yes

I agree and acknowledge that while I am volunteering for Procyon Wildlife, I represent the organization when I am out in public will conduct myself in a positive manner and uphold all principles and practices of the organization as they pertain to native Ontario wildlife and the organization itself. *

☐ Yes

I understand that I am working for Procyon Wildlife as an unpaid volunteer and do not anticipate or expect any paid employment or paid employment offers as a result of my volunteer activity. *

☐ Yes

Procyon Wildlife has my permission to use any and all photographs taken of me during the course of my duties, to promote Procyon Wildlife programs or to publicize any event. I understand that all prints, negatives and digital images or any other form of digital imaging become the sole property of Procyon Wildlife and may be used without payment or prior notification. *

☐ Yes

NEW Volunteer Application Fee *

Price: \$ 100.00

Fee covers the costs of a T-shirt, on-line training manual & hands-on animal care training. Payment can be made via Paypal (recommended) e-transfer to debras@procyonwildlife.com, or mail your cheque to the attention of Debra Spilar at 6441 7th Line, Beeton, ON L0G 1A0.

Date Application Submitted: *



 \$100.00 CAD

Pay with PayPal

Enter your email address to get started.

Email or mobile number
debras@procyonwildlife.com

[Forgot email?](#)

Next

or

Pay with Debit or Credit Card

[Cancel and return to Procyon Wildlife](#)



English

Français

Español

中文

Dear Ella,

Thank you for your payment and congratulations on joining the Procyon Wildlife team as a volunteer. You will find the work rewarding and satisfying as you help wild animals be rehabilitated and released back to the wild.

To register, please visit the following link.

As a new volunteer, you will need to register on the website created specifically for volunteers. We have important resources available on our website which are mandatory for you to review such as our online videos and our Training Manual.

To register, please visit the following link.

<https://just4volunteers.procyonwildlife.com/registration/>

After you have registered, you will receive a notification that you have been approved, at which point, you will be able to login and fully access the resources mentioned above.

After registering, your login link is:

<https://just4volunteers.procyonwildlife.com/login/>

Just enter your email address or username and the password you created when you first registered.

You will also be able to see the monthly schedule for the animal care and phone volunteers. There is also a convenient contact list of your fellow volunteers in case you need to email or call them.

Once you have studied the online materials, you will be required to take our online test to help reinforce what you have learned at:

<https://just4volunteers.procyonwildlife.com/procyon-volunteer-training-test/>

If you have any questions or difficulty getting your account set up, please do not hesitate to contact me at angelavb@procyonwildlife.com .

If you have not already been, you will also be hearing from Linda Boag-Moores, our volunteer coordinator and director, to set up your monthly schedule.

With kindest regards,

Training Videos

Our training videos are mandatory viewing for all our animal care volunteers.

[Arriving at the Centre](#)

[Caging Small Baby Animals](#)

Cleaning

- [Cleaning and Laundry](#)
- [Cleaning Outside Raccoon Enclosures](#)
- [Cleaning Toddler Nursery Cages](#)
- [Doing Dishes and Laundry](#)

[White Boards and Charting](#)

Feeding:

[Feeding the Animals – General Information](#)

[Preparing Formula](#)

Rabbits

[Rabbits – Feeding a Baby Bunny](#)

Raccoons

- [Feeding Baby Raccoons](#)
- [Feeding Toddler Raccoons](#)
- [Feeding Outdoor Raccoons](#)

Squirrels

- [Feeding Baby Squirrels](#)
- [Feeding Adult or Older Squirrels](#)

Small and Large Mammals

- [Feeding Small Mammals](#)
- [Feeding Large Adult Mammals \(rabbits / porcupines\)](#)

Telephone Volunteer Training

- [Online Admissions Data Entry – Instructional Video](#)

[Nominate a Volunteer!](#)

[Find a Fellow Volunteer](#)

[Submit New Blog Post](#)

[Volunteers' Forum for Suggestions](#)

[Contact Volunteer Coordinator](#)

[My Profile](#)

Procyon Wildlife Website (public)

<https://www.procyonwildlife.com/>

[Procyon Post – current issue](#)

[Online Store](#)



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WORKING TO PRESERVE ONTARIO WILDLIFE IN THEIR NATURAL HABITAT
VOTED 2021 WILDLIFE REHAB CENTRE OF THE YEAR!

[Welcome](#)[Contact Info](#)[Bulletins & News](#)[Events](#)[Protocols ▾](#)[Animal Care Schedules](#)[Training Manual](#)[Training Videos](#)[Useful Tips & Resources](#)[Volunteer Job Descriptions](#)[Procyon Volunteer Training Test](#)[Weekly Report on Fosters Form](#)

Training Manual

[Training Manual](#) – in PDF Format

How to open up PDF files in Chrome Browser



If you use a Chrome Browser you may have issues opening PDF files. To still be able to access these files you can follow these instructions to be able to access the documents – for example the main training manual. When you select the link for Training manual and it appears as if nothing is ... [Continue reading](#)



Just 4 Volunteers

[The Spotlight Shines On...](#)[Nominate a Volunteer!](#)[Find a Fellow Volunteer](#)[Submit New Blog Post](#)[Volunteers' Forum for Suggestions](#)[Contact Volunteer Coordinator](#)[My Profile](#)

[Procyon Wildlife Website \(public\)](#)

<https://www.procyonwildlife.com/>[Procyon Post – current issue](#)[Online Store](#)



Useful Tips & Resources

[Avian Flu \(HPAI\) and Covid in Wildlife](#)

[MNRF Home Study Guide](#)

[MSDS – Hydrogen Peroxide](#)

[Fluid Therapy](#)

[Injection and Tube Feeding Tips](#)

[Raccoon Latrines](#)

[Sub-Q-fluid Therapy](#)

[Sub-Q Treatment](#)

[Tube Feeding Instructions](#)

[WRNC-SQ-Fluid-Lab-2013-Benson](#)

[The Spotlight Shines On...](#)

[Nominate a Volunteer!](#)

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[Online Store](#)

Procyon Volunteer Training Test

Your Name *

First

Last

Your Email *

Telephone Number *

Zoonosis

A zoonosis is an infectious disease that has jumped from a non-human animal to humans.

RABIES: What animals could have rabies? *

- ☐ A. Any Mammal
- ☐ B. Raccoons, Skunks, Fox, Bat

When is rabies transmissible? (able to be passed via bite/saliva) *

- ☐ A. Any time
- ☐ B. After disease has reached the animal's brain

RACCOON ROUNDWORM: How do we know if a raccoon has this parasite? *

- ☐ A. Acts as if neurologic damage
- ☐ B. We don't since the raccoons rarely show symptoms

How can any other mammal (including humans) get infected? *

- ☐ A. By ingesting (eating/swallowing) the microscopic "eggs" excreted in the stool
- ☐ B. By touching infected stool
- ☐ C. By breathing in close contact with the infected animals

How do we protect ourselves and other animals from being infected? *

- ☐ A. Deworming raccoons on a regular basis
- ☐ B. Wearing gloves any time working with raccoons
- ☐ C. Using bleach on laundry to remove the parasite if present
- ☐ D. Restricting any food/drink intakes when working with the raccoons (NO food or drink downstairs rule)
- ☐ E. All of the above

BIO SECURITY: Biosecurity measures are in place in order to: *

- ☐ A. Protect animals from disease transmission between litters
- ☐ B. Protect animals from disease transmission between species
- ☐ C. Protect volunteers from disease transmission from the animals
- ☐ D. Protect animals from disease transmission from volunteers
- ☐ E. All of the above

Diseases with no cure that could be spread between animals if protocols not followed *

- ☐ A. Parvo Virus
- ☐ B. Distemper Virus
- ☐ C. Corona Virus
- ☐ D. Raccoon Roundworm
- ☐ E. All of the above

Disease Prevention Protocols: Which of the following protocols are in place to prevent disease transmission? *

- ☐ A. Raccoon/ non Raccoon items being always separated
- ☐ B. Dishes being washed and then sanitized
- ☐ C. Laundry protocols for raccoon/ non raccoon
- ☐ D. Separate Footwear for every room downstairs
- ☐ E. Separate Footwear for outdoor raccoon area
- ☐ F. Use of Gloves and changing gloves between litters
- ☐ G. Use of protective scrubs or gowns when dealing with raccoons
- ☐ H. All of the above

OPEN WOUNDS: Wounds can become infected as a result of *

- ☐ A. Flies laying eggs in or around the wound
- ☐ B. Germs and Microbes on volunteer's hands
- ☐ C. Debris/dirt from the original wound not being flushed away
- ☐ D. Microbes/germs from the mouth of the animal (if bite wounds)
- ☐ E. All of the above

LAUNDRY: Raccoon laundry must be washed twice *

- ☐ True
- ☐ False

☐ False

It's okay to throw wood chips, nuts, seeds, kibble etc into the washing machines *

☐ True

☐ False

COMMUNICATION: The Main Communication book by the sign in book has information that all volunteers need to see *

☐ True

☐ False

You should only read notes in the Main Communication book from the day before *

☐ True

☐ False

The White Board in each nursery details feeding times for the animals in that room *

☐ True

☐ False

The Feeding Strip or special information on each binder details the meal requirements for that particular animal or litter *

☐ True

☐ False

It is important to document feeding and toilet information for infant animals at every feeding *

☐ True

☐ False

It is important to document current weights for all animals *

☐ True

☐ False

FORMULA: Specific replacement formulas are used for most animals in care *

☐ True

☐ False

Once made Formula is good for: *

☐ A. 4 hours

☐ B. 12 hours

☐ C. 24 hours

☐ D. 4 days

Formula should be mixed with: *

☐ A. Very Hot Bottle Water

☐ B. Cold Tap Water

DIETS / TREATS: Diets for each species are detailed in the manual and posted on the main fridge

*

- ☐ True
- ☐ False

If not sure if an animal should eat a food you should give some to see what happens *

- ☐ True
- ☐ False

Every volunteer should give lots of treats since no one else does *

- ☐ True
- ☐ False

Improper diet can cause severe issues including improper bone development *

- ☐ True
- ☐ False

Any questions related to diet that are not detailed should be addressed to the Animal Care Team

*

- ☐ True
- ☐ False

ENRICHMENTS: Enrichments are essential to the mental well being and development of the animals in care *

- ☐ True
- ☐ False

Enrichments can be toys, natural elements, natural foods, puzzles *

- ☐ True
- ☐ False

Enrichments are something that everyone can and should help with *

- ☐ True
- ☐ False

Enrichments must be checked for safety issues before providing to the animals *

- ☐ True
- ☐ False

CAGE / ENCLOSURE CLEANING: Any excrement should be cleaned/removed at every opportunity and feeding *

- ☐ True
- ☐ False

Deep cleaning schedules for the outside enclosures are detailed with specific enclosures assigned to each day *

- ☐ True
- ☐ False

Enclosures must be sanitized between litters *

- ☐ True
- ☐ False

Someone else will clean up if I don't feel like it or don't enjoy it *

- ☐ True
- ☐ False

It's okay to leave animals in dirty cages *

- ☐ True
- ☐ False

SCHEDULING: It is my responsibility to get my shift covered if I cannot attend as scheduled *

- ☐ True
- ☐ False

It is ok to change times and days that I come *

- ☐ True
- ☐ False

The number of animals in care is based on how many people are scheduled to feed/clean each shift *

- ☐ True
- ☐ False

Other volunteers are stuck picking up the slack if I do not attend or cover my shift *

- ☐ True
- ☐ False

RACOONS: Raccoons will never eat anything that they should not (gloves, pens, paper etc) *

- ☐ True
- ☐ False

SKUNKS: Skunks can spray scent from a very young age but always take several steps to warn first *

- ☐ True
- ☐ False

☐ False

OPOSSUMS: Opossums are marsupials that carry their babies in their pouch *

☐ True

☐ False

DEER: Fawns are very likely to habituate very easily to people and extra steps must be taken to prevent this *

☐ True

☐ False

RABBITS: Bunnies stay still when being touched because they like it *

☐ True

☐ False

PORCUPINES: Porcupines can throw their quills up to 4 feet *

☐ True

☐ False

Submit

In-house Training



Mandatory in-house training seminars are offered to new volunteers and returning volunteers before season starts, then twice a month. On the 15th & 30th of each month.



ATTENTION ALL VOLUNTEERS!
**MANDATORY TRAINING WILL BE HELD ON
THE FOLLOWING DATES:**

RETURNING VOLUNTEERS:

March 5th, 2:00pm to 5:00pm

NEW VOLUNTEERS:

March 22nd, 7:00pm to 10:00pm

March 23rd, 7:00pm to 10:00pm

March 25th, 1:00pm to 4:00 pm

March 26th, 2:00pm to 5:00pm

**PRIOR TO ATTENDING, IT IS
MANDATORY TO VIEW THE TRAINING
VIDEOS, REVIEW THE MANUAL AND
TAKE THE ONLINE TEST.**



Space is limited so call and reserve your spot at
905-729-0033 or email info@procyonwildlife.com

HELP is in YOUR Hands...it's in ALL OUR HANDS!

6441 7th Line, Beeton, Ontario L0G 1A0



VOLUNTEER ACKNOWLEDGEMENT FORM

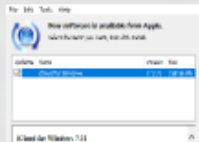
IN SIGNING THIS APPLICATION, I HEREBY STATE THAT UPON MY ACCEPTANCE AS A VOLUNTEER AT PROCYON WILDLIFE, I FULLY UNDERSTAND AND DO AGREE TO ALL OF THE FOLLOWING:

Please initial each point

- _____ I acknowledge that I have **READ** thoroughly, **COMPLETED AND SIGNED** the Procyon Wildlife Volunteer application document.
- _____ I acknowledge that I have **REGISTERED** on the Procyon Wildlife "Just 4 Volunteers" website.
- _____ I acknowledge that I have **SUBMITTED** payment of \$100 to Procyon Wildlife (applicable to new volunteers only) for a T-shirt, training seminar and access to the online Procyon Wildlife Training Manual.
- _____ I verify that I have received and **READ** the Procyon Wildlife Training Manual that was provided to me before beginning to volunteer.
- _____ I acknowledge that I have **RECEIVED** my color-coded Procyon Wildlife T-shirt and will wear it on every assigned shift.
- _____ I hereby verify and do state that I have **ATTENDED** the appropriate Procyon Wildlife education/training seminars and watched the on-line training videos that were provided to me before I commenced my duties as a volunteer.
- _____ I understand that it is **MY** responsibility to commit to the weekly shift(s) that I have been assigned to until mid September for Procyon Wildlife.
- _____ I understand that it is **MY** responsibility to get my designated shift replaced by another volunteer when I am unable to fulfill my duties at Procyon Wildlife.
- _____ I understand that I will **NOT** leave my shift early, I will ask for other duties to help Procyon Wildlife.
- _____ I understand that I will **NOT** use towels or dog beds for animals in care.

Apple Software Update

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- _____ I understand that after **ALL** the animals in care are fed, there are other responsibilities I **MUST** complete at Procyon Wildlife such as laundry, cleaning cages & nurseries, mopping floors, washing dishes, etc.
- _____ I understand that I **CANNOT** post on social media **ANY** pictures that have interaction with Procyon Wildlife animals & people/volunteers together. **ONLY** the Procyon Wildlife animal(s) may be present in the photo. Plus, I will **NOT** post specific information or health conditions regarding any Procyon Wildlife animal in care.
- _____ I understand and will follow **ALL** Protocols regarding the outdoor Procyon Wildlife animals in care such as **No** eye contact, **No** talking, **No** cuddling, **No** feeding treats, etc.
- _____ I understand that I will organize, participate, or help with one fundraising event of my choosing that Procyon Wildlife will host. (Ask a director for more details on how you can help).
- _____ I understand that Procyon Wildlife relies on donations and am comfortable **ASKING** Rescuers for a donation towards the care of an animal that was brought to the centre.
- _____ I understand that **ALL** Procyon Wildlife information given to me is of a confidential nature and protected by privacy legislation (PIPEDA). I agree to **NOT** disclose any information of Procyon Wildlife that may be made known to me during the course of my volunteering including the Procyon Wildlife Training Manual. I also agree that I will **NOT** contact another facility for advice or to ask questions. I will approach our Procyon Wildlife Animal Care Coordinator or any Procyon Wildlife Director for guidance and/or advice.
- _____ I understand that when I am performing duties for Procyon Wildlife, I may **NOT** bring friends or family members with me or invite them to Procyon Wildlife without permission.
- _____ I acknowledge that **ALL** Procyon Wildlife items, equipment, etc. will be returned back to the designated location where they were originally.
- _____ I am **AWARE** that Procyon Wildlife have surveillance and live feed cameras situated randomly around the property and in outdoor animal enclosures.
- _____ I understand if I am a qualified **FOSTER** for Procyon Wildlife and have written the RVS exam, I will **SUBMIT** weekly animal care reports and keep my own log book.
- _____ I will allow Procyon Wildlife to do a Police Record check if they choose to do so.

Applicant's Signature & Date: _____

(Refusal to comply with any of the above could result in an automatic dismissal from Procyon Wildlife)



Q & A
time